

# The Village Project Mentor Application

Third District Juvenile Court  
450 So. State - 2nd Floor, P.O. Box 140431  
Salt Lake City, Utah 84114-0431  
(801) 238-7706

"It takes a whole village to raise a child."

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip code: \_\_\_\_\_

Home phone number: \_\_\_\_\_ Driver's License Number: \_\_\_\_\_ State: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ Pager Number: \_\_\_\_\_

## How did you hear about the Village Project Mentor Program?

- ☐ Flyer/Brochure ☐ Mentoring Network ☐ Court web page ☐ College ☐ Friend  
☐ Newspaper ☐ Radio ☐ Other \_\_\_\_\_

## Child preference:

- ☐ Elementary (grades 1 - 6) ☐ Male  
☐ Middle (grades 7 -9) ☐ Female  
☐ High School (grades 10 - 12) ☐ I have no preference

How many hours will you be available a month to spend with the youth? \_\_\_\_\_

## Background Information:

(NOTE: Provision of this information is voluntary. It will be used solely for the purpose of effectively matching potential mentors with juveniles.)

Sex: ☐ Male ☐ Female Race: \_\_\_\_\_

Marital Status: ☐ Married ☐ Single ☐ Widowed ☐ Divorced ☐ Separated

Children: Number \_\_\_\_\_ Ages \_\_\_\_\_ Grandchildren: Number \_\_\_\_\_ Ages \_\_\_\_\_

Languages spoken besides English: \_\_\_\_\_

## Education:

Years of school completed: \_\_\_\_\_

Degree/Major/Minor: \_\_\_\_\_

Employment Status: ☐ Retired ☐ Part-time ☐ Full-time ☐ Student ☐ Unemployed

If employed, may you be called at work? ☐ Yes ☐ No

Employer Name: \_\_\_\_\_

Employer Address: \_\_\_\_\_ Zip code \_\_\_\_\_

Work Telephone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Job Title/Duties: \_\_\_\_\_

Name of Immediate Supervisor: \_\_\_\_\_

- Within the past ten years, have you been arrested or convicted of any felony or misdemeanor classified as an offense against a person or family, or an offense of public indecency, or a violation involving a state/federally controlled substance?  
[ ] Yes [ ] No
- Are you under current indictment or has a district/county attorney accepted an official complaint for any of the above listed offenses?  
[ ] Yes [ ] No
- If the answer to either of the above questions is YES, please explain on the back of this sheet..
- Do you wish to have your name and phone number shared with other mentors?  
[ ] Yes [ ] No

**Initial those statements below with which you will comply:**

- I understand that the mentor program involves spending a minimum of one hour every week for six months to a calendar year with an assigned mentee. \_\_\_\_\_
- I understand that I will be required to complete the mentor program's orientation training, a personal briefing on the juvenile I will be mentoring, and at least three in-service training sessions during each year. \_\_\_\_\_
- I understand that as a mentor I may have access to confidential legal and educational records, and these records may not be released by me for any other purposes. I will not discuss or share this information with any other person. Further, I understand that as a volunteer mentor I may not be covered by governmental immunities concerning the release of confidential information. \_\_\_\_\_
- I understand that vehicle accidents occurring during transportation to and from events may or may not be covered by State automobile insurance. I also certify that I'm currently a licensed driver in the state of Utah and always carry current automobile insurance. \_\_\_\_\_
- If, for any reason, I'm unable to continue my mentoring duties, I will notify the mentor coordinator immediately. \_\_\_\_\_

The information I have provided above is true and complete to the best of my knowledge.

\_\_\_\_\_  
Mentor Signature

\_\_\_\_\_  
Date

**Release Statement**

"I am voluntarily submitting this application for participation in the Village Project Mentor Program sponsored by the Utah State Courts. If accepted as a mentor, I agree to abide by the rules, regulations and policies of The Village Project Mentor Program as well as the rules of other entities with which I will come in contact as a mentor; such as schools, community centers, etc. Further, I fully release all affiliates, employees, officers, directors and agents thereof from any and all liability, claims, cause of action, costs and expenses associated with my participation in the Village Project Mentor Program. This Release does not apply to any insurance or other coverage which may be available to me as a volunteer with the Utah State Courts or its subsidiaries or affiliates. I also give my permission for an authorized representative of the Utah State Courts to conduct periodic criminal record checks on me as part of being a mentor. I understand that my name, phone number and any information I supply to the Village Project regarding my mentoring, may be released to other entities (e.g. judges, probation/intake officers, DCFS workers, etc.) directly involved with the Juvenile Court. I hereby release the Third District Juvenile Court from any liability associated with the use of this information."

I have read the above Release Statement and agree to its contents.

\_\_\_\_\_  
Mentor Signature

\_\_\_\_\_  
Date

## References

Please list a character reference from three different areas of your life: friend, family member, and employer/work associate.

Name	Address (street, city zip code)	Phone Number	Relationship

## Referrals

Please list 3 people you think would be interested in becoming a mentor or would be great at mentoring a youth, **please list at least one male.**

Name	Email Address	Phone Number	Relationship

### Vehicle Identification & Insurance Information:

Insurance Company: \_\_\_\_\_ Agent's Name: \_\_\_\_\_

Vehicle information: Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_

Registered Owner: \_\_\_\_\_ License Plate #: \_\_\_\_\_ State: \_\_\_\_\_

Vehicle information: Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_

Registered Owner: \_\_\_\_\_ License Plate #: \_\_\_\_\_ State: \_\_\_\_\_

### Please answer the following questions:

List current and previous volunteer work (Include a brief description of duties, activities and dates of service).

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Write a brief statement on why you have chosen to participate in the mentor program.

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Other items which should be considered in finding a youth for you to mentor.

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# **INTERESTS (Check all that apply):**

<u>Activities</u>	<u>Like</u>	<u>Want To Try</u>
Art/Crafts	_____	_____
Baseball	_____	_____
Basketball	_____	_____
Biking	_____	_____
Bowling	_____	_____
Boxing	_____	_____
Camping	_____	_____
Car Shows	_____	_____
Computers	_____	_____
Cooking	_____	_____
Creative Writing	_____	_____
Dancing	_____	_____
Fishing	_____	_____
Football	_____	_____
Gardening	_____	_____
Golf	_____	_____
Gymnastics	_____	_____
Hiking	_____	_____
Hockey	_____	_____
Ice Skating	_____	_____
Jogging	_____	_____
Leadership Programs	_____	_____
Martial Arts	_____	_____
Museums	_____	_____
Photography	_____	_____
Play Musical Instruments	_____	_____
What instrument??	_____	_____
Playing Pool	_____	_____
Plays	_____	_____
Poetry	_____	_____
Raquetball	_____	_____

<u>Activities</u>	<u>Like</u>	<u>Want To Try</u>
Rockclimbing	_____	_____
Roller Blading	_____	_____
Skateboarding	_____	_____
Snow Boarding	_____	_____
Soccer	_____	_____
Swimming	_____	_____
Tennis	_____	_____
Video Games	_____	_____
Volleyball	_____	_____
Volunteer	_____	_____
Wrestling	_____	_____

Travel \_\_\_\_\_

Languages \_\_\_\_\_

Movies Type \_\_\_\_\_

Music Type \_\_\_\_\_

Collections Type \_\_\_\_\_

Would like to help with any tutoring:

Math \_\_\_\_\_

Reading \_\_\_\_\_

Other \_\_\_\_\_



The Village Project Mentor  
Confidentiality Statement

Third District Juvenile Court  
450 So. State - 2nd Floor, P.O. Box 140431  
Salt Lake City, Utah 84114-0431  
(801) 238-7706

“It takes a whole village to raise a child.”

**Volunteer Confidentiality Statement**

The right of privacy guaranteed to Juvenile Court and the Division of Youth Corrections clients requires that confidentiality of case information be maintained by the Utah State Courts Restorative Justice Programs in accordance with Utah statutes, case law, court policy and orders, and youth corrections procedures.

The Juvenile Court has the sole right to release juvenile justice system information regarding a minor. Neither the minor nor the parents can authorize the release of such records. The probation officer can release such information in the capacity of a representative of the Court. Such information may only be released on an individual or agency “right to know” and concomitant “need to know” basis.

No one may interview, photograph, televise or in any way reveal the identity of any minor under the supervision of the court or probation unless with prior written permission of the minor’s parents, the probation department, and the Juvenile Court judge.

The Village Project Coordinator is responsible for assuring that all persons having access to confidential information have read and understand the access limitations, the legal consequences for violations regarding confidential documents, and will adhere to the imposed consequences for violations regarding confidential documents and will adhere to the imposed limitations.

As a volunteer for the Utah State Courts Restorative Justice Program, I agree that any information read or received by me in regard to any client will be held strictly confidential and will not be mentioned or shared with anyone not connected with the Court, Division of Youth Corrections, or the Restorative Justice Program on a need to know basis.

I further understand that the Restorative Justice Program carries no vehicle or other insurance for me and I agree to use public transportation or carry the appropriate vehicle liability insurance when traveling on Restorative Justice business.

Volunteer mentor: \_\_\_\_\_

Date: \_\_\_\_\_

# The Village Project Mentor Program

## Third District Juvenile Court

### INSTRUCTIONS & PROCESS FOR CRIMINAL HISTORY CHECK ONLY THIS FORM WILL BE ACCEPTED, DO NOT CHANGE IN ANY WAY

#### PURPOSE

The purpose of the criminal history check, is to determine whether an individual has been convicted of any crime and to protect all children from individuals who have been convicted of serious crimes.

#### HOW TO APPLY

1. Applicants must complete and sign the boxed area, and sign in the space provided. A representative of Third District Juvenile Court will complete and sign the lower portion of this form. **Incomplete applications cannot be processed.**
2. The Village Project Mentor Program representative is also responsible for viewing and providing a legible photo copy of a photo I.D. **(Please attach a copy of the following items:**
  - Applicant's Driver's License
  - Applicant's Vehicle Insurance
3. Send the completed form and copy of photo I.D. to:

**The Village Project  
Third District Juvenile Court  
450 South State - Second Floor  
P.O. Box 140431  
Salt Lake City, Utah 84114-0431  
Fax: 238-7734 attn: Darren Workman**

#### ADDITIONAL SCREENING

If further background screening is needed, the Village Project Mentor Program will request a complete fingerprint card to verify that the record belongs to the applicant. The applicant is responsible for submitting the fingerprint card(s) and fee(s). The Village Project Mentor Program may also require the applicant to obtain information from the state(s) of their former residence(s).

#### DENIAL

The Village Project will deny a perspective mentor's application for any felony convictions and certain misdemeanor convictions. If there is an error on an applicant's record or if the applicant is eligible to have their record expunged, it is the applicant's responsibility to resolve the matter by contacting:

Utah Department of Public Safety  
Bureau of Criminal Identification  
4501 South 2700 West  
Salt Lake City, Utah 84119

#### CONFIDENTIALITY

The information acquired will be kept confidential by the Village Project Mentor Program and the Third District Juvenile Court. Said agencies cannot discuss the results of a criminal background screening. No confidential details of the report will be released or discussed verbally, in writing or via telephone.

If you have any questions or concerns regarding the criminal background screening procedure, please contact the Village Project Mentor Program at 238-7706.

## BCI/USSDS CONSENT AND RELEASE OF LIABILITY

INSTRUCTIONS: Please read this form completely. PRINT or TYPE, completing the boxed area and sign the place marked "signature". Processing will not occur if all requested information, signatures and copy of photo I.D. are not attached.

### \* RELEASE \*

*I hereby authorize the Third District Juvenile Court's Village Project Mentor Program to investigate my past and present law enforcement, drivers license and any and all information which may be pertinent to my application. The release of any and all information is authorized whether the same is of record or not. I do hereby release all persons, firms, agencies, companies, groups or installations, whomsoever, from any damages of, or resulting from, furnishing such information to the Third District Court's Village Project Mentor Program. I understand that a criminal history check will be conducted initially to become a participating mentor and periodically for renewal purposes.*

#### Please answer the following questions:

Have you ever been convicted of a crime (please circle)?

Yes

No

If yes, please explain:

Have you lived in Utah continuously for the past five years (please circle)?

Yes

No

If no, please list states and dates of residence:

*If you have not lived in Utah for the past five years, you may be required to provide a criminal history to the Third District Juvenile Court, Village Project from each state of former residence within 90 days of the date of this application.*

#### Please provide the following information (print clearly or type):

Print Full Name of Applicant

Date of Birth

Place of Birth (Country/State/City)

Print Alias/Maiden/Other Names

Print Previous Married Name(s)

Social Security Number

Applicant Home Address, City, State and Zip Code

Telephone Number

Identifying Scars, Marks or Tattoos

Applicant Signature

Date

#### -----Area for Program Use Only-----

Utah Criminal History (please circle): Yes

No

Negative Driving Record (please circle):

Yes

No

NCIC Record (please circle):

Yes

No

Completed by: \_\_\_\_\_

Date: \_\_\_\_\_